

## **Christchurch Sailing Club – Timekeeper Duty**

You have been selected for a cruiser timekeeper duty in the beach hut on  
The cruiser timekeeper is also a race officer.

### **At the Club.**

Collect the timekeeper's box (with the beach hut keys in it) from the race equipment store behind the oar store in the main boat shed below the Clubhouse.

Check contents against list in box.

Collect handheld radio from radio cupboard.

Collect entry list from notice board one hour before race start.

### **At the Friars Cliffe beach hut number 46**

Check all sail numbers at the start line, adding extras to the entry list.

Obtain course numbers to be sailed by VHF radio from the Race officer on the Start Boat.

### **TIMEKEEPER CALL SIGN – CSC 1 on CHANNEL 77.**

#### **During the race.**

Watch for and note all retirements. They should either call in by radio on channel 77 or sail by the finish line with either their class flag removed or flying an ensign.

Take the finish time of each yacht as the furthest forward part of the yacht crosses the finish line. No sound signals are now given.

The Finish line is formed by the transit between the flagpole in the garden of the house behind the hut and the triangular top mark on the back of the hut. It extends out to sea to the yellow buoy with top mark (FM). Yachts must sail between the yellow buoy and the beach.

Note each yacht's sail number, name if known and finish time to the nearest second on the blue time sheet in the order that they cross the finish line, regardless of which class they are.

Courses being sailed twice or more round may be shortened and stopped after any crossing of the finish line. In Series Races Class 1 and 3 will initially sail the same course, when Class 3 finish Class 1 will then sail additional legs. Take the finish times of every yacht on each crossing of the finish line. To shorten a race the large Shorten Course board, symbol S (Blue Square on white background) should be hung on the railings in front of the hut. The decision will be influenced by race time and or conditions and may be taken by the hut timekeeper or the race officer on the start boat in radio contact with each other.

Remain until all starters are accounted for, or until the time limit has expired. On Short races the first yacht must finish 15 min before second high water. The race will then also be valid for yachts finishing within 30 min after second high water. Unless stated in specific instructions for that race. (*Evening Series races will normally have a 21.00-hour time limit*) Tide times to be taken from those printed in the Club Programme.

### **Back at the club**

Get the Duty boat start time if possible

Return the Timekeeper's box to the race equipment store complete with time sheets inside.

Put VHF radio into the radio cupboard and plug in the charger. Keep your car parking ticket, as car-parking fees are reclaimable over the club bar by petty cash voucher.

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